MONADNOCK REGION COMPLETE STREETS IMPLEMENTATION GRANT, 2020

**Template Letter of Support**

***Instructions***

*The text shaded in yellow is for the town or city to fill in. The letter must be signed by the governing body or an authorized representative of the governing body. Please use the Town/City letterhead and provide in a file separate from other items in the application.*

**Sample Letter of Support**

[Date]

Will Schoefmann, Chair

Monadnock Alliance for Sustainable Transportation

c/o Southwest Region Planning Commission

37 Ashuelot Street

Keene, NH 03431

Dear Mr. Schoefmann:

The [Town/City Name] expresses its support for the recently submitted application for a Monadnock Region Complete Streets Implementation Grant. [Please briefly describe why the Town/City supports the grant application. Describe how the Town/City will implement the performance measures and public outreach and education proposed in the project application.]

If selected for funding under the Monadnock Region Complete Streets Implementation Grant, the [Town/City] commits to completing the project as proposed by December 31, 2021, to provide post-implementation performance measures to SWRPC by December 31, 2022, and complete its education and outreach strategies listed in the application.

Furthermore, the [Town/City] understands that Southwest Region Planning Commission (SWRPC) is serving in an administrative capacity in disbursing grant funds on behalf of Monadnock Alliance for Sustainable Transportation. If selected for funding, the [Town/City] agrees to sign a release which will hold MAST and SWRPC harmless in the use of grant funds.

Signed,

[Town Select Board/City Council]